

Claremont Parent Advisory Committee (CPAC)

Regular Meeting - Minutes

Tuesday, September 23, 2025 – 7:00pm

Learning Commons, Claremont Secondary or online via MS Teams

Richard Anthony was in attendance as presiding officer, Kirsty Hooker was in attendance as secretary.

1. Welcome & Territorial Acknowledgement

- The meeting was called to order approximately 7:01 pm.

2. Adoption of agenda

- A motion to adopt the proposed agenda was made by Tynke L., seconded by Richard A. and the agenda was adopted.

3. Approval of last CPAC Minutes (May 2025)

- The minutes from the [May 20, 2025](#) meeting were shown at the meeting. A motion to approve the minutes was made by Richard A. and seconded by Bernard T. and the minutes were approved as presented.

4. Administration Update (Aaron B.)

- New cell phone policy was staff led. Phones are to be away all day, with phone hotels in classrooms. Management of the phone policy in hallways to be discussed at the next staff meeting. Overall, the phone policy has been well received and only a few phones have had to go to the office.
- Attendance - Brightspace check is coming. Parents/guardians will be able to see if their students have attended each block.
- Microwaves – trying to get 3-4 new ones maybe free from Canadian tire.
- Vending/ATM – Cash ATM has been removed. New vending machines contract signed coming soon. All prices under \$4 and machines will be off during class times.
- PAC funding request forms – out to staff, due back Oct 3rd.
- Announcements – every MWF sent out to families and spoken over PA.

5. President's Update (Richard A.)

- New executive introduced.
- Communication – thank you received from Kai Pollard for scholarship \$500.
- Funding impact last year (approx.. \$29,000) was school-wide, with contributions to academics, literature, sciences, arts, indoor and outdoor activities and facilities. More could be done with more funding.
- School community issues –
 - Previously racism, diversity and inclusion. Concussion.
 - This year – gambling.
- Staff appreciation set for December 10th (high tea).
- Communications
 - Website is gone.
 - Instagram or other way to reach people? We need to at minimum communicate meeting invites and meeting minutes to families.

6. Treasurer's Update (Tynke L.)

The financial situation of CPAC is healthy with available funds of almost \$7000.

- Gaming Account Available balance \$3,880.15.

- General Account Available balance \$3,036.80.
- Parent donations from last year approx. \$1500 into general account.
- Gaming account budget last year was \$26,320.75. We approved a total of \$25,862 for teacher requests and they spent \$ 22,440.60.
- General account budget last year was \$14,571.27. We approved a total of \$14,940 to spend on teacher request, admin, scholarships and staff lunches. We spent \$11,403.20. There is one outstanding cheque of \$500.
- Contingency at \$8,500 to start year.
- Discussion to add more options for parents to donate to PAC, perhaps an optional extra donation on the Rycor parent accounts.
- Tynke applied for the Gaming grant, which should be around \$21,000.

7. COPACS Representative Update (Bernard T.)

- First meeting was September 8th.
- Co-governance model is under attack (Ministry working with Boards, NS has gotten rid of their School Boards and Ontario and Alberta are taking steps in that direction), not at risk in BC per Minister. Risk losing local governance. Accountability is important.
- Additions to curriculum: Socials 10: adding Holocaust content (content still being rolled out), including genocides in general and Phys & Health Ed 10: CPR and AED training.
- Naloxone: High schools have had naloxone for many years, Province requires it in all schools, SD63 will continue to roll it out.
- SD63 school buses: Compliance of tapping will be a focus this year, is a Transport Canada requirement. Parent App will be coming (real-time: what bus, when they got on, when they got off).
- Approval of Proposed Budget. Motion to approve the proposed budget with the BCCPAC DPAC Membership adjusted from \$150 to \$200: W; seconded by C. Motion passed unanimously.
- What information do PACs/Parents want from COPACS/in COPACS meetings?

8. Open Discussion

- No questions.
- Thank you to the new families in attendance.

9. Adjournment

- A motion to adjourn the meeting was made by Richard, seconded by Bernard and the meeting was adjourned at 7:45 pm.

Attendance:

- Claremont Principal: Aaron B.
- President: Richard A.
- Secretary: Kirsty H.
- COPACS Rep: Bernard T.
- Treasurer: Tynke L.
- Members at large: Jenny E., Julie D.
- Families: Michelle M., Brenna S., Jennifer H., Marian G.

Online:

Regrets:

- Members at large: Reet D., Carol P.

Next meeting: Tuesday October 21st.