

## Claremont Parent Advisory Committee (CPAC)

### Regular Meeting - Minutes

Tuesday, November 18, 2025 – 6:30pm

*Learning Commons, Claremont Secondary or online via MS Teams*

Richard Anthony was in attendance as presiding officer, Kirsty Hooker was in attendance as secretary.

#### 1. Welcome & Territorial Acknowledgement

- The meeting was called to order at 6:36 pm.

#### 2. Adoption of agenda

- A motion to adopt the proposed agenda was made by Kirsty H., seconded by Richard A. and the agenda was adopted.

#### 3. Approval of last CPAC Minutes (October 2025)

- The minutes from the October 21, 2025 meeting were presented. A motion to approve the minutes was made by Richard A. and seconded by Tynke L. and the minutes were approved as presented.

#### 4. Administration Update (Aaron B.)

- A big thank you to fall sports coaches and club sponsors; the extra time dedicated to these activities is appreciated.
- School Plan Update - based on mental health survey feedback, the plan will focus on “self acceptance and self awareness that will ultimately lead to an overall understanding and acceptance of others”.
- Beach volleyball courts proposal - open house will follow the PAC meeting, then the plan needs to be presented to the school district. If approved, courts could be installed during spring break. They will be funded externally, not by school or district.
- Learning Updates for Term 1 will be available on Brightspace on Thursday 20th November at 3pm.
- Pro-D day Friday 21st November will have A.I. focus.
- Toys for Teens drive coming up. Gift cards will be collected and contributed to The Zone’s toy drive in honour of Dylan Willows.

#### 5. Treasurer’s Update (Tynke L.)

- The Treasurer's report was presented.

#### 6. President’s Update (Richard A.)

- Staff Appreciation – more communication to go out to ensure a successful event on December 10th.
- CPAC website - Marian has found 3 volunteer students who will work together to create a new website, with a goal to complete by the second week of December.
- CPAC donation button is now live on parents’ accounts for optional donations of any amount.

#### 7. COPACS Representative Update (Bernard T.)

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#### Open Discussion

- Marian G. attended the BCCPAC conference online last weekend.

- Fundraising pizza night suggested. Marian will approach Dominos about December 19th, where CPAC would get a percentage of sales when families order using a coupon code.

#### **8. Adjournment**

- A motion to adjourn the meeting was made by Richard, seconded by Bernard and the meeting was adjourned at 7:57 pm.

#### **Attendance:**

- Claremont Principal: Aaron B.
- President: Richard A.
- Vice – President: Marian G.
- Secretary: Kirsty H.
- Treasurer: Tynke L.
- Members at large: Carol P., Julie D., Jenny E.

**Online:** Reet D.

#### **Regrets:**

- COPACS Rep: Bernard T.

**Next meeting: Tuesday, January 20th 2026.**